

# Ms. Jessica T. Carter

## Private Lessons Policy – PHM

I offer lessons for the following areas of music:

- Violin

### **Lesson Rate (\$1 per Minute)**

1. 15 Minute Lesson - \$25
2. 30 Minute Lesson - \$45
3. 45 Minute Lesson - \$50
4. 60 Minute Lesson - \$65

*\*\*All rates are negotiable at the discretion of the instructor*

### **Payment Policy**

- Unless otherwise specified by the instructor, **ALL** lesson payments are to be made at the beginning of the month prior to the first lesson.
- Monthly payments are accepted via cash, check (made out to *Jessica T. Carter Music*), or electronic payment (Venmo, Cash app or Zelle)
- Payments not received within 1 week after the lesson will be subject to an additional \$5 late fee.
- Payments not received within 2 weeks after the first lesson will be subject to suspension of future lessons

### **Student Cancellations**

1. At least 24-hour cancellation notice for student conflicts is required in order to receive a make-up lesson. (Private)
2. In the case of a student illness, parents must notify the instructor at least 2 hours prior to scheduled lesson time to receive a make-up lesson. (Private)
- 3. A missed lesson without prior notification is nonrefundable. Payment will rollover toward rescheduled lesson.**
4. Make-up lessons are nonrefundable, but can be rescheduled at the discretion of the instructor

### **Teacher Cancellation**

If I need to cancel or reschedule a lesson due to sickness, emergency, or priority other musical obligations, that lesson will be rescheduled within a month or less of the original lesson date. Any prior payments made will roll over until that lesson is fulfilled. I do my best to not miss lessons, but sometimes things happen, and I always want to ensure my students receive their lessons.

### **Tardiness**

Lessons begin at the time previously agreed upon by teacher, parent, and/or student. If I am late to a lesson, students will still receive the full lesson time.

**\*Effective August 2024**

**Ms. Jessica T. Carter**  
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**Contract**

Student Information:

Name of Student's Parent \_\_\_\_\_

Name of Student \_\_\_\_\_

Phone Number \_\_\_\_\_

Email Address \_\_\_\_\_

Lesson Selection:

Area: Violin \_\_\_\_\_ x \_\_\_\_\_

Duration (minutes): 15 \_\_\_\_\_ 30 \_\_\_\_\_ 45 \_\_\_\_\_ 60 \_\_\_\_\_

*By signing this contract, I acknowledge that I have read and understand the terms and conditions of this contract and the studio policy. I will abide by the terms of this contract or be subject to dismissal from the studio.*

\_\_\_\_\_

Jessica T. Carter, teacher

\_\_\_\_\_

Parent Signature (*if under age 18*)

\_\_\_\_\_

Student Signature

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

Today's Date